



FINANCIAL AID AND SCHOLARSHIPS OFFICE

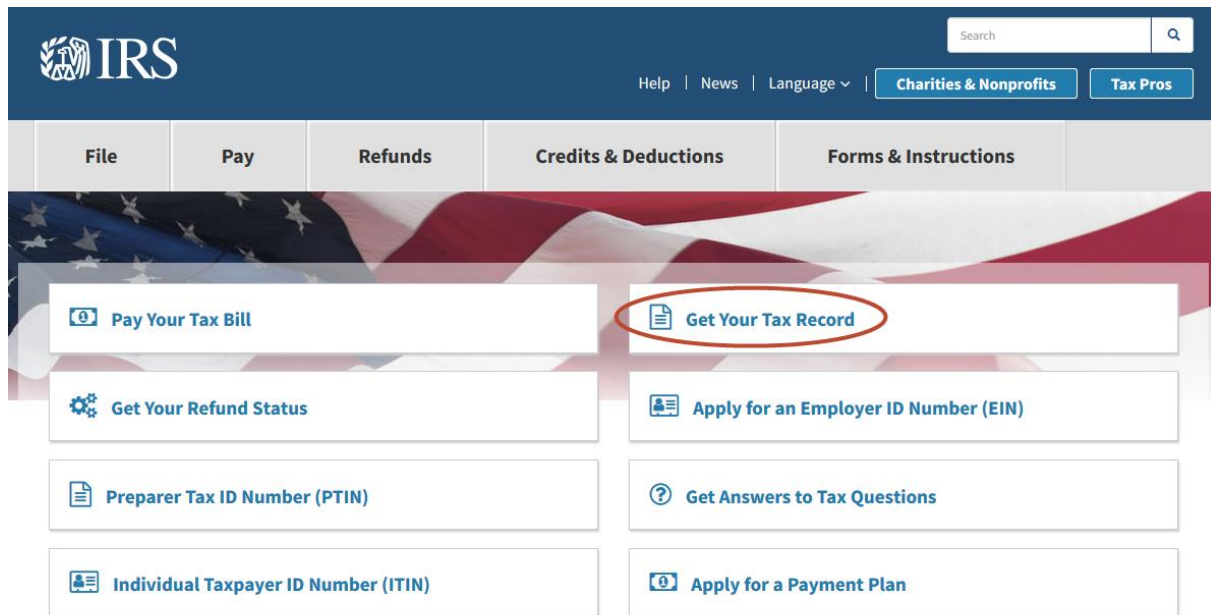
IRS TAX RETURN TRANSCRIPT REQUEST PROCESS

TAX FILERS CAN REQUEST A TAX RETURN TRANSCRIPT FROM THE IRS, FREE OF CHARGE, IN ONE OF TWO WAYS ON THE IRS WEBSITE WWW.IRS.GOV:

PRINT A TRANSCRIPT:

Please note that “Get Transcript Online” is **unavailable for new users** at this time. If you already have an account, you can continue with this process. If you do not have account, continue to Online Request for Mail Delivery.

1. Click “Get Your Tax Record”



2. Click “Get Transcript Online”

Welcome to Get Transcript

English | [Español](#) | [Chinese, Traditional](#) | [Korean](#) | [Russian](#) | [Vietnamese](#)

Individuals

How to File

When to File

Where to File

Your Information

Tax Record (Transcript)

Third Party Authorization

Students

Military

International Taxpayers

Businesses and Self-Employed

Alert:

Get Transcript Online is unavailable for new users at this time. If you already have an account, please continue the login process. Users can continue to access Get Transcript by Mail. We apologize for any inconvenience.

You can get various Form 1040-series [transcript types](#) online or by mail. If you need your prior year **Adjusted Gross Income (AGI)** to e-file, choose the **tax return transcript** type when making your request. If you only need to find out how much you owe or verify payments you made within the last 18 months, you can [view your tax account](#).

The method you used to file your tax return, e-file or paper, and whether you had a balance due, affects your [current year transcript availability](#). **Note:** If you need a photocopy of your return, you must use [Form 4506](#).

Get Transcript Online

Get Transcript by Mail

Related Forms

- [About Form 4506](#)
- [About Form 4506-T, Request for Transcript of Tax Return](#)
- [Form 4506T-EZ, Short Form Request for Individual Tax Return Transcript](#)
- [Formulario 4506T-EZ \(SP\), Formulario Abreviado para la Solicitud de un Trasunto...](#)

Related Websites

- [Social Security Administration \(SSA\) - My Account](#)
- [Free Application for Federal Student Aid \(FAFSA\)](#)

5100 Rockhill Road 101 AC
Kansas City, MO 64110-2499

Phone: 816-235-1154
Toll Free: 1-800-775-UMKC
Fax: 816-235-5511
E-Mail: finaid@umkc.edu

Those with speech or hearing impairments may use Relay Missouri
1-800-735-2966 (TT) or 1-800-735-2466 (Voice)

an equal opportunity/affirmative action institution

3. Log into your account



At this time, new user registration is only available for Online Payment Agreement, e-Postcard, and FATCA Qualified Intermediary System. New users cannot register to access Get Transcript Online, View Your Account, Identity Protection PIN (IP PIN), or Secure Messaging. Returning users may still log in to all applications. We apologize for the inconvenience.

Sign Up

Don't have an account? Create one now.

CREATE ACCOUNT >

Log In

Already have a username? Welcome back!

Username

LOG IN >

[Forgot Username](#)

PTIN and FIRE users need a separate account in this system

- Once you are signed in, select “Higher Education/Student Aid” as your reason and select the appropriate tax year
- Print

ONLINE REQUEST FOR MAIL DELIVERY

This method may take up to 10 days for receipt of transcript.

- Click “Get Your Tax Record”

Click “Get Your Tax Record”

The screenshot shows the IRS website's main navigation area. At the top, there is a search bar and links for 'Help', 'News', 'Language', 'Charities & Nonprofits', and 'Tax Pros'. Below this is a horizontal menu with 'File', 'Pay', 'Refunds', 'Credits & Deductions', and 'Forms & Instructions'. The main content area features a grid of service tiles. The tile for 'Get Your Tax Record' is circled in red. Other visible tiles include 'Pay Your Tax Bill', 'Get Your Refund Status', 'Preparer Tax ID Number (PTIN)', 'Individual Taxpayer ID Number (ITIN)', 'Apply for an Employer ID Number (EIN)', 'Get Answers to Tax Questions', and 'Apply for a Payment Plan'.

2. Click "Get Transcript by Mail"

Welcome to Get Transcript

English | [Español](#) | [Chinese, Traditional](#) | [Korean](#) | [Russian](#) | [Vietnamese](#)

Individuals

How to File

When to File

Where to File

Your Information

Tax Record (Transcript)

Third Party Authorization

Students

Military

International Taxpayers

Businesses and Self-Employed

Alert:

Get Transcript Online is unavailable for new users at this time. If you already have an account, please continue the login process. Users can continue to access Get Transcript by Mail. We apologize for any inconvenience.

You can get various Form 1040-series [transcript types](#) online or by mail. If you need your prior year **Adjusted Gross Income (AGI)** to e-file, choose the **tax return transcript** type when making your request. If you only need to find out how much you owe or verify payments you made within the last 18 months, you can [view your tax account](#).

The method you used to file your tax return, e-file or paper, and whether you had a balance due, affects your [current year transcript availability](#). **Note:** If you need a photocopy of your return, you must use [Form 4506](#).

Get Transcript Online

Get Transcript by Mail


Related Forms

- [About Form 4506](#)
- [About Form 4506-T, Request for Transcript of Tax Return](#)
- [Form 4506T-EZ, Short Form Request for Individual Tax Return Transcript](#)
- [Formulario 4506T-EZ \(SP\), Formulario Abreviado para la Solicitud de un Trasunto...](#)

Related Websites

- [Social Security Administration \(SSA\) - My Account](#)
- [Free Application for Federal Student Aid \(FAFSA\)](#)

3. Complete requested information and click "Continue"


 **IRS**.gov

Contact Us | Exit

Get Transcript by Mail


[En Español](#) | [Privacy Notice](#)


All fields are required


Social Security Number (SSN) or [Individual Tax ID Number \(ITIN\)](#) 


- -

Date of Birth

Day 

Month 

[Street Address](#) 

[ZIP or Postal Code](#) 

Continue

5100 Rockhill Road 101 AC
Kansas City, MO 64110-2499

Phone: 816-235-1154
Toll Free: 1-800-775-UMKC
Fax: 816-235-5511
E-Mail: finaid@umkc.edu

Those with speech or hearing impairments may use Relay Missouri
1-800-735-2966 (TT) or 1-800-735-2466 (Voice)

an equal opportunity/affirmative action institution

4. Select "Return Transcript" and the appropriate Tax Year; click "Continue"



Get Transcript by Mail

Type of Transcript [?]

Return Transcript

for Tax Year [?]

Select

Select

2016

2015

2014

2013

If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address included in their online request, within 5 to 10 business days from the time the online request was successfully transmitted to the IRS.

Note: IRS Tax Return Transcripts requested online cannot be mailed to an address other than the address on file with the IRS.